



MAHARSHI KARVE STREE SHIKSHAN SAMSTHA'S

School of Fashion Technology



NAAC Accredited with "A" Grade
Affiliated To S.N.D.T. Women's University, Mumbai.



Dr. M. M. Hundekar
Principal

IQAC – MEETING 1

CYCLE 1

Meeting Agenda:

1. Planning Strategies related to the admission for the new academic year
2. Assessment of previous year activities and outcomes related to teaching and learning
3. Review of College Assessment Policy
4. Review of the research activities conducted by college
5. Planning strategies for enhancement of student- industry exposure
6. Review of office automation and ICT up gradation
7. Review of college best practices and strategic planning

Dr.Sudhakar Jadhav
IQAC Co-ordinator

Dr.M.M.Hundekar
Principal



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SNDT/MKSSS's/SOFT/IQAC/2017-18/01

DATE: 10/5/2017

IQAC – Minutes of Meeting 1

The minutes of the meeting held on **Monday, 10th May, 2017** at MKSSS's School Of Fashion Technology, Narhe, Pune.

The following members were present for the meeting:

1. Mr. Promoad Gorhe, Chairman, MKSSS
2. Dr. M.M. Hundekar, Principal, SOFT.
3. Mr. Suresh Karale, HOD- PG, SOFT.
4. Ms. Garima Bhalla, HOD- UG, SOFT.
5. Mr. Satyajit Joglekar, AO, SOFT
6. Mr. Sudhakar Jadhav, Coordinator, IQAC.
7. Ms. Madhura Joshi, Member.
8. Ms. Mallika Dabhade, NAAC Coordinator.
9. Ms. Vrushali Deshpande, Member
10. Ms. Harshada Gavate, Member.
11. Ms. Divya Jain, Assistant.

Minutes of the meeting:

Agenda 1: Planning Strategies related to the admission for the new academic year

To finalize the admission strategies to get quality students, on the basis of review of last year admission campaign, a help desk will be set up in college campus. It was decided that Ms. Amruta Kakatkar and Ms. Divya Jain will be given responsibility to counsel the new students for admission. It was further decided that for CET the paper setting has to be careful. The committee suggested the following names for setting the CET papers.



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Agenda 2: Assessment of previous year activities and outcomes related to teaching and learning

The committee assessed the previous year's activities related to teaching and learning and suggested that knowledgeable resource persons for various activities will be identified by each department to initiate activity based and experiential learning. It was discussed that the resource person should talk to Principle, HOD and CC's for orientation of lecture strategies. It was further suggested that the presentations prepared by the resource person will be check prior to the sessions. It was also suggested to integrate industry into education along with planning of the activities that will sensitize the students for sustainability.

Agenda 3: Planning strategies for enhancement of student- industry exposure

To enhance the performance of industry exposure the committee suggested identifying resource person having excellent industry experience so as to groom the students for the same.

Agenda 4: Review of College Assessment Policy

The committee took review of college assessment policy and suggested to have versatile feedback involving different stakeholders. Looking at strategies of international exposure for students, the committee suggested the activities for international exposure.

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IQAC Co-ordinator

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SNDT/MKSSS's/SOFT/IQAC/2017-18/02

DATE: 5/3/2018

IQAC – MEETING 2

CYCLE 1

Meeting Agenda:

1. Review of first IQAC meeting for year 2017-18
2. Reviewing the research activities conducted in the college
3. Planning for office automation and ICT up gradation
4. Reviewing the best practices followed by college

Dr. Sudhakar Jadhav
IQAC Co-ordinator

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SNDT/MKSSS's/SOFT/IQAC/2017-18/02

DATE: 6/3/2018

IQAC – Minutes of Meeting 2

The minutes of the meeting held on **Tuesday 6th March, 2018** at MKSSS's School Of Fashion Technology, Narhe, Pune.

The following members were present for the meeting:

1. Mr. Promoad Gorhe, Chairman, MKSSS
2. Dr. M.M. Hundekar, Principal, SOFT.
3. Mr. Suresh Karale, HOD- PG, SOFT.
4. Ms. Garima Bhalla, HOD- UG, SOFT.
5. Mr. Satyajit Joglekar, AO, SOFT
6. Mr. Sudhakar Jadhav, Coordinator, IQAC.
7. Ms. Madhura Joshi, Member.
8. Ms. Mallika Dabhade, NAAC Coordinator.
9. Ms. Vrushali Deshpande, Member
10. Ms. Harshada Gavate, Member.
11. Ms. Divya Jain, Assistant.

Minutes of the meeting:

Agenda 1: Review of first IQAC meeting for year 2017-18

The minutes of the first IQAC meeting held on 10th May 2017 were read by one of the member and were agreed to by all the IQAC members.

Agenda 2: Reviewing the research activities conducted in the college

To strengthen the research fraternity at SOFT the committee will identify possible conferences and competitions in which the students and faculties can participate. It was also suggested by the HOS's that the CC's should prepare an academic calendar of these research activities so as to give equal importance and scope to the same.



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Agenda 3: Planning for office automation and ICT up gradation

It was suggested that the respective committee members will review the existing ICT resources. They will further discuss the required infrastructure in terms of machinery, equipment, technology for specialized course and also find out good system for office automation.

Agenda 4: Reviewing the best practices followed by college

It was decided that the IQAC committee will review the best practices followed by the institution like 'Consortium of Green Fashion' CGF, Goodwill forum and take further steps in improvisation of these practices. The committee will also suggest more such better practices. It will further look into coming up with new ways to inculcate and implement these practices.

Dr. Sudhakar Jadhav
IQAC Co-ordinator

Dr. M. M. Hundekar
Principal