



MAHARSHI KARVE STREE SHIKSHAN SAMSTHA'S

School of Fashion Technology



NAAC Accredited with "A" Grade
Affiliated To S.N.D.T. Women's University, Mumbai.

Dr. M. M. Hundekar
Principal

THE FIRST MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) (A. Y. 2020-21)

Date: 10.05.2020, Time: 1:00 P.M. to 3:00 PM, Venue: Online Google Meet Platform

AGENDA

1. Review of minutes of 1st IQAC Meeting and subsequent action taken.
2. Academic Planning considering Covid -19 Pandemic situation
3. Review of Academic Result and Action plan for e-Learning activities
4. Resources and Infrastructure requirement for value addition and skill assessment for all specialization.
5. Planning of IQAC activities AY 2020-21
6. Planning of students and Faculty development AY 2020-21
7. Review of Industry Institute Interaction and Student's internship Placement.
8. E-AQAR Submission and Difficulties.
9. Any other point with permission from the chair.

Dr.Sudhakar Jadhav
IQAC Co-ordinator

Dr.M.M.Hundekar
Principal



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Ref No.: MKSSS's/SOFT/IQAC/2020-21/01

DATE: 10/05/2020

Internal Quality Assurance Cell (IQAC) Minutes of IQAC First Meeting

Meeting 1 – 10.05.2020

The 1st IQAC meeting for Academic Session 2020-21 was held on 10th May 2020. The following members attended the meeting.

Sr.No	Name of Person	Designation & Affiliation
1.	Dr. M. M. Hundekar	IQAC Chairperson
2.	Dr. Sudhakar Jadhav	IQAC Coordinator
3.	Mr. Paomod Gorhe	Member – Management
4.	Ms.Mohana Kadam	Member – Management
5.	Ms. Garima Bhalla	Member – HOD UG
6.	Mr. Umesh Dharadhikari	Member – Course Coordinator JD
7.	Ms. Madhura Joshi	Member – Course Coordinator FD
8.	Ms. Mallika Dabhade	Member – Course Coordinator Foundation
9.	Ms. Tejashree Rankhambe	Member – Course Coordinator TD
10.	Ms. Vrushali Despande	Member – Admin Officer
11.	Me. Harshada Gavate	Member – Senior Clark
12.	Ms. Neha Vaishampayan	Member – Social Society
13.	Ms. Ananya Kulkarni	Member- Student Representative
14.	Ms. Apoorva Kulkarni	Member- Alumni
15.	Mr. Manoj Deshpande	Member- Parent Representative

**Dr. M. M. Hundekar**
Principal

The Chairperson Dr. M. M. Hundekar welcomed the members for the first meeting followed by a review presentation made by Dr. Sudhakar Jadhav Coordinator of IQAC.

Agenda 1: Review of minutes of last IQAC Meeting and subsequent action taken

Resolution 1: The last IQAC meeting was conducted. The minutes of the meeting were readout with a formal discussion with all IQAC members. These minutes of the meeting were approved by the IQAC members.

Sr. No	Recommendation given by IQAC Committee	Action Taken for Implementation & Outcomes
1.	To discuss AQAR of A.Y. 2019-20, its overall analysis and identifying areas for improvement.	A thorough discussion is made on the suggestions and recommendations given by IQAC Committee members for overall development of the Institution.
2.	To enhance the overall systems though IQAC sub committee	All specialization were required to improve the quality of teaching and learning process along with value addition and skill assessment

Above action taken report is noted by all the IQAC Members.

Agenda 2: Academic Planning considering Covid -19 Pandemic situation

The course coordinators, HOD's, IQAC coordinator and Principal along with IQAC members discussed about the planning of coming semester. It was clear that the Covid -19 situation was still existing and committee felt the need to plan all the academic activities in line with the situation.

- Planning for video library and online lectures
- Additional financial budget for the creation of video library, requirement for video creation, faculty training for video tutorial recording
- Planning for linkages with video library and SOFT LMS (EDUCLLOUD) system
- Planning for online workshop and seminar
- Planning of online exam strategies and execution

Agenda 3: Review of Academic Result and Action plan for e-Learning activities

Resolution: A review of previous Academic years results were taken. It is discussed that for a few areas, there is a need to improve the results. In view of Covid-19 pandemic situation,



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the institute has to adapt online teaching-learning methodologies. Like Google meet along with EduCloud ERP systems. Various initiatives such as recorded video lectures, additional teaching materials, e-books, etc. were taken by staff for conducting teaching-learning processes through online mode. However, for the next semester, it is decided to continue the online teaching-learning activities along with regular teaching activities as per the guidelines of University.

Agenda 4: Resources and Infrastructure requirement for value addition and skill assessment for all specialization.

Resolution: IQAC members were informed about the sanction of a new value addition course and skill assessment into the Institute from AY 2020-21. The Extension of Approval is already received from principal HOD and Course Coordinator. It is discussed that the institute would work for the requirements of class room Computer lab, Construction lab, Pattern making lab, Jewelry design lab, books and other academic resources like studio for the all courses B. Design for AY 2020- 21.

Agenda 5: Planning of IQAC activities AY 2020-21

Resolution:

- External Academic and Administrative Audit for 2020-21
- Student Satisfaction Survey
- Feedback from parents/employers/alumni
- Analysis and action taken report on feedback from Students /parents/employers/ alumni
- Feedback from Students
- Curriculum Audit / Internal Academic Audit
- Internal Administrative Audit
- Analysis and action taken report on Curriculum Audit and Internal Academic Audit
- Analysis of Feedback of curriculum from students & Teachers
- Feedback from teachers
- Preparation of AQAR report

Agenda 6: Planning of students and Faculty development AY 2020-21

Resolution: It is discussed that the institute needs to strengthen the students and faculty.

- International collaboration for higher studies opportunities and international industry knowledge



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- Feedback from all stakeholders will be analyzed to achieve excellence in the system
- Initiating the process of Internal Academic Audit
- Planning and executing teacher's orientation programme at UGC level.

Agenda 8: E-AQAR Submission and Difficulties

Resolution: It is decided that the AQAR submission of 2020-21 to be initiated in the month of November 2020. After completion of filling of data, it would be put up to the LMC for final review and approval. It is proposed to complete AQAR submission by the mid of December 2021.

Agenda 9: Any other point with permission from the chair.

Resolution: Specialization level, criterion-wise tasks are allotted to the staff members and the work has been initiated.

Dr. Sudhakar Jadhav, IQAC Coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting is unanimously proposed in the month of December 2020.

Dr.Sudhakar Jadhav
IQAC Co-ordinator

Dr.M.M.Hundekar
Principal



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SNDT/MKSSS's/SOFT/IQAC/2020-21/02

DATE: 15/02/2021.

Agenda of meeting

SOFT IQAC meeting is schedule on 15th May, 2021 at 10.30 a.m. at SOFT Meeting room.

Agenda

- 1) Approval for Minutes of previous meeting.
- 2) Review of Industry Institute Interaction and Student's internship Placement..
- 3) Discussion of college website up gradation.
- 4) Review of AQAR submission and documentation.
- 5) Discussion on Alumni Registration.
- 6) Discussion on research paper writing.
- 7) Planning for GFI international conference prelude

Thanks & regards

Dr.Sudhakar Jadhav
IQAC Co-ordinator

Dr.M.M.Hundekar
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SNDT/MKSSS's/SOFT/IQAC/2020-21/02

DATE: 15/02/2021.

MINUTES OF THE MEETING

The minutes of the meeting held on **Monday, 7th August, 2020** at MKSSS's School Of Fashion Technology, meeting room. The following members were present for the meeting.

Sr.No	Name of Person	Designation & Affiliation
1.	Dr. M. M. Hundekar	IQAC Chairperson
2.	Dr. Sudhakar Jadhav	IQAC Coordinator
3.	Ms. Garima Bhalla	Member – HOD UG
4.	Mr. Umesh Dharadhikari	Member – Course Coordinator JD
5.	Ms. Madhura Joshi	Member – Course Coordinator FD
6.	Ms. Mallika Dabhade	Member – Course Coordinator Foundation
7.	Ms. Tejashree Rankhambe	Member – Course Coordinator TD
8.	Ms. Vrushali Despande	Member – Admin Officer
9.	Me. Harshada Gavate	Member – Senior Clark

The Chairperson Dr. M. M. Hundekar welcomed the members for the first meeting followed by a review presentation made by Dr. Sudhakar Jadhav Coordinator of IQAC.

Agenda 1: Approval for Minutes of previous meeting.

The minutes of the first IQAC meeting held on 10th May 2020 were read by one of the member and were agreed to by all the IQAC members



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Agenda 2: Review of Industry Institute Interaction and Student's internship Placement.

Resolution: Several activities such as Industry-Institute Interaction, Alumina Interaction, Personal interview and Group discussion practice sessions, Sessions for higher studies in abroad such as international course in Fashion design, Fashion Communication and Textile Design with jointly with MAITRI Global education were planned in AY 2020-21 semester VIII. However, after March 2020 due to Covid-19 pandemic, several activities could not be completed after May 2020. It is discussed to work out alternate strategies to conduct these activities in AY 2020-21.

Agenda 3: Discussion of college website up gradation

Resolution: It was suggested that Mr. Suresh Karale , Ms. Garima Bhalla and Dr. Yogesh Bokil will help in upgradation of college website as per the guidelines of IQAC. .For the up gradation and maintenance one person from the college will be given the responsibility.

Agenda 4: Review of AQAR submission and documentation.

Resolution: IQAC coordinator discusses the AQAR documents received from all members. The further required documents were discussed and requested to be submitted to IQAC within next 5 days.

Agenda 5: Discussion on Alumni Registration.

Resolution: It was decided that Alumni being the important assets of SOFT there should be a registration strategy for maintaining all the records related to alumni. Ms. Mallika D.S -Coordinator of Alumni affairs explained different strategies to connect with all alumni. It was further decided that strategies be devised for alumni to be associated with SOFT by mentorship, placements and internship cell.

Agenda 6: Discussion on research paper writing.

Dr.M. M. Hundekar, Chairperson IQAC, talked on the importance of research activities prescribed in new education policy (NEP).It was suggested that instead of



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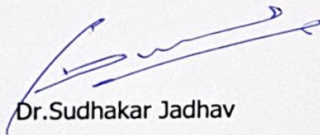


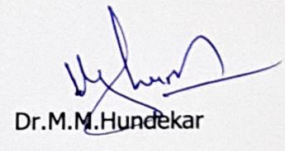
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educational institutes going to the industry for research purpose, the industry should come to academia for seeking the support for growth and expansion. In this context the expertise of faculties can be strengthened and utilized for research area identification and execution. Further it was also suggested that faculties identify their core research areas. Further they were suggested to plan the research outcome would be presenting on 3rd of July, 2021. It was also suggested that a small workshop shall be organized to refresh the knowledge of all faculties for research methodology. Ms. Garima Bhalla, HOD suggested that Collaborative research can be experimented with a team of two Faculties along with two to three students as research assistants. Credit shall be equally distributed among all team members under the ethical values and responsibility.

Agenda 7: Planning for GFI international conference prelude

It was decided that the committee will plan for the International conference 'Green fashion India' prelude activities. The tentative month suggested for the prelude will be June 2021. The prelude would be conducted by online mode through Google meet platform and YouTube live because of the Covid 19 pandemic situation.


Dr. Sudhakar Jadhav
IQAC Co-ordinator


Dr. M. M. Hundekar
Principal